***Sunday, 1 January:***

You arrive at the Appropriate Apartments complex and find a door marked ‘Manager’.

The door is locked and protected by a key code. A panel next to the keypad shows the following instructions:

To open the door, decide which of the sentences in the first table are the Be Appropriate versions of the 6 sentences in the second table.

Match the numbers to the letters in the box below. That’s the keycode.

|  |  |
| --- | --- |
| 1 | Because of the… |
| 2 | Could you please send me the…. |
| 3 | Please send the invoices by…. |
| 4 | Could you please get back to me by… |
| 5 | Could you update the file by…. |
| 6 | You’ll find the details you need in…. |
| 7 | This is to let you know…. |
| 8 | Regarding…. |
| 9 | Here is an invitation to… |

|  |  |
| --- | --- |
| A | Please be advised that the required details are located in… |
| B | Can I please be provided with the…. |
| C | With regard to…. |
| D | I am writing to inform you…. |
| E | Due to the… |
| F | Could you revert to me by…. |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **A** | **B** | **C** | **D** | **E** | **F** |
|  |  |  |  |  |  |

Once you figure out the 6-digit keycode, report it to the Chief of Police to see if you unlock the door.

Good luck!